

WELCOME TO THE 2014/15 SCHOOL YEAR

Safe Arrival: 905 729 2624 Press 1
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MESSAGE FROM THE PRINCIPAL

Dear Parents/Guardians and Students:

It is hard to believe that another summer is waning and we are now into the new school year. Where did the summer go?

For me, starting each new school year is always so exciting – full of the potential to meet new people, have new experiences and continue my learning.

The most important lesson I have learned as a Principal is to open and then maintain the lines of communication between home and school. As we start a new year, I cannot stress how much I value the thoughts and opinions of you – the stake holders here at Adjala Central. This is your school (students and parents) and I will rely on you to help me make the many decisions that I will be faced with in the next while. Please feel free to contact me (email is usually best and is included below) to share your thoughts, ideas, concerns and insight.



"Where seeds of success are sown."

Please also check out our new and improved website. <http://adj.scdsb.on.ca/>

Together we will make a difference.

Christopher Russell

crussell@scdsb.on.ca (email is the best way to reach me)

VOLUME 1, ISSUE 1

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SEPTEMBER 2, 2014

Highlights:

- * School Council Meeting Sept 22nd
- * Front Doors will remain locked all day
- * School wide ban on peanut and nut products.
- * Student Accident Insurance required for school teams!
- * Meet the Teacher Sept 24th 5 to 7 pm

CLASSROOM PLACEMENTS TENTATIVE

Please remember that all **classroom placements are tentative** this week. The first week of school is a time of "settling in" that often includes some adjustment in class organization. We always know we'll be welcoming new registrants but can't accurately predict in what grades they'll

be. Thus, it is necessary to move some students to different classrooms and teachers so that all classes are balanced and meet contractual obligations. It will be important that you help your child understand that this may take place.

Every effort was made to grant

parent requests for placements... not all could be granted. Please give your child some time to adjust if they or you are disappointed. If things are not working out by the end of next week (Sept. 12) please contact me (crussell@scdsb.on.ca) with your concerns.

HAND WASHING

The best way to prevent a cold and /or the flu is to follow these common precautions:

Wash your hands for at least 15 seconds with soap and warm water. This should be done several times each day and after every trip to the washroom.

Cover your mouth when coughing or sneezing and wash your hands immediately afterward.

Keep your child home if they are sick with the flu or a cold so that it doesn't spread to others.

NUT SAFE

Please pay careful attention to the ingredient list on packages. Do not send any food to school where the ingredient list states "contains peanut or peanut products" or "may contain trace(s) of peanut or peanut products". As well, if your child eats any nut products in the morning before coming to school, be sure face and hands are washed and teeth are brushed thoroughly. Some students' have an allergy so severe that even touching or inhaling a trace amount can trigger a life-threatening reaction!

School Council Nominations for 2014-15

If you are interested in putting your name forward, please return the enclosed Nomination form to the principal by Wednesday, Sept. 17th.

**First School Council
Meeting:**

**Mon. Sept. 22nd, 6:30
p.m.in the school Library**

Updated Teaching Assignments

Kindergarten	Mrs. Strever
Kindergarten	Mrs. Wood
Kindergarten	Mrs. Bodner
Kindergarten	Mrs. Poot
Grade 1	Mr. Godbout
Grade ½	Ms. Winegar
Grade 2/3	LTO TBD
Grade 3/4	Mrs. Warnock
Grade 4/5	Mr. McCluskey
Grade 5/6	Mr. Moon
Grade 6/7	Mrs. Leek
Grade 8	Ms. Parsons
Special Education	Ms. Spence
Special Education	Mrs. Warnock
EA	Mrs. Tawton
EA	Mrs. Publow
Librarian	Mrs. Ruhl-Burton
FSL	Mme. Poulin
Office	Mrs. McDevitt
Custodian	Mrs. Navarra
Custodian	Mr. Hurtault

STUDENT ACCIDENT INSURANCE

Student injuries at school, during school events, and extra-curricular athletics are not covered by the Board or its insurance company. While every precaution is taken to provide a safe learning environment, accidents can and do happen.

The Simcoe County District School Board has selected Reliable Life Insurance Company as an option for students/parents/guardians to consider with regards to purchasing student accident insurance coverage for the upcoming school year.

Reliable Life offers a variety of plans and benefits at reasonable annual

prices. Coverage can be purchased online at www.insuremykids.com. Please watch for your student accident insurance package to come home in the next week.

A letter about requirements for extra-curricular athletics and out-of-province or out-of-country field trips is included in this newsletter.

Students that do not have a signed waiver will not be allowed to participate in extra-curricular sporting events.

Please read the attached letter carefully if you think your child will be joining a school team.

HOMWORK

Please continue to encourage your child to complete their homework each night. If no homework has been assigned the child should have a book to read. Also, please look through your child's agenda each night. Teachers are checking and ensuring that the homework gets placed in the agenda. If you have concerns regarding homework please call the teacher.

You can check out the Board's Homework policy from the link our school web site

<http://adj.scdsb.on.ca>

HEAD LICE

Check regularly!
Head lice is a recurring problem where children gather.

Often after summer travel, camp days and holiday visiting the little critters rear their ugly heads.

Please be diligent in checking your child(ren)'s head(s) regularly.

The sooner you discover the problem, the easier it is to get rid of it.

DISPLAYS

During the school year, we like to profile the work of our students in the classroom, hallways, front foyer or newsletter. Many teachers also take photos of their students and these may be displayed as well. If you do NOT wish your child's work, photo or name on display, please notify the teacher or the school office.

Volunteer Screening

We encourage participation of volunteers in our school and recognize the educational advantages to all concerned. Volunteers work under the direction of the Principal and school staff.

All new volunteers will be required to provide an original copy of a Criminal Records Check which includes a Vulnerable Sector Screening executed within the last six months, prior to beginning to volunteer. The process this year is that interested volunteers pick up an application letter at the school and then take this with two pieces of I.D. to their local police detachment. Once the CRC is complete the parent picks it up from their police detachment and brings it to the school for addition to the central approved volunteer list.

Current volunteers must complete an Offence Declaration annually after providing the original Criminal Records Check. (included in this newsletter)

Please contact the office if you are a **NEW VOLUNTEER** and have not yet been through the Volunteer Orientation (or if you would like a refresher)

Please don't put off this important requirement.

CURRENT: If you were an approved volunteer in 2013-14, there is a form in this Newsletter to return completed: **PLEASE RETURN no later than Sept. 19th.**

NOTE: This includes regular class involvement, field trip supervision, food program helpers, driving to sports events, library help, office help, etc. If you would like to help with school programs in any way, you **MUST** be a "screened" volunteer and/or have completed the Offence Declaration. Failure to complete the Offence Declaration will result in your name being taken from the Approved Volunteer List and you will have to redo the entire Volunteer Application process (new CRC done).

VOLUNTEER OPPORTUNITIES

There are a number of Volunteer positions that we require volunteers to help us out with (many hands make light work). What follows is a list of the areas of need with a brief description of the commitment required. If you have further questions or ideas to share please contact the office at 705 729 2624.

Hot Lunch Fundraiser:

(If two parents can do each day of the week for hot lunch the work load is very manageable)

M, T, W, Th, F - arrive at 12:30, open kitchen, food arrives, package into baskets for classes, have ready for students to pick up at 1:15 - tidy up and leave by 2:05.

Coordinator - work with online order system to place food orders with various stores and/or companies (e.g. order milk for delivery) - approx. 1 - 2 hours per month

Teacher Appreciation:

Coordinate food and beverages with other parents.
Coordinate yard assistance with Principal

Set up on day of event

- 4-6 hours total time commitment

Reading with Students:

As per your availability but you should be able to commit to one day each week for 1 hour

QSP Magazine Fundraiser:

Coordinate with QSP personnel and Principal and help collect money/deliver prizes

- 6-8 hours total time commitment

Dance-a-thon Fundraiser:

Coordinate with Principal to pick day, send out collection forms, collect money

- 6-8 hours total time commitment

Track and Field (Adjala and Area):

Mostly the day of to help time, cook food, or sell food.

• 6-8 hours the day of the event

More information to follow from School Council in October

HOT LUNCH

Provided we have the volunteers to administer the program, our special lunch days will begin in October. (milk, pizza, subs, hot dogs, etc.) Order forms are sent home in advance with a due date for return. Late orders are not accepted. Participation is optional. Please be aware that if a child is absent on a special food day, there will be NO refunds, NO saving until the next day. The money spent will be considered a donation to the school. This year milk will only be available on school lunch days (not every day of the week).

CHEQUES ONLY!
NO CASH!

September's Focus:
Caring

We show kindness towards each other.

We demonstrate Caring by:

Helping others when they need a hand

Adding to another person's bucket and not taking from it

Being diligent in recognizing the feelings of others and treating them kindly

ADJALA CENTRAL SCHOOL COUNCIL

2014-2015

We value the input of our parents and welcome your advice. Please consider becoming a member of our School Council Executive by completing and returning the enclosed nomination form by **Sept. 19th.** Meetings are held once a month in the evening from 6:30 to 8:30 PM in the school's library. Last year, meetings alternated between Monday evening one month and then Wednesday evening the next. This is flexible and up for Council to decide.

We have also experimented with daycare being provided for those parents that have little ones at home.

The term of office does not exceed one year but members may seek additional terms.

School Council membership is an excellent way to become increasingly aware of what's happening in education in general and in our school in particular.

All parents are invited to attend all council meetings. You don't have to be an "official" member.

Please join us:

Monday, September 22nd

6:30 - 8:30 p.m.

Library Resource Centre

Agenda items include:

Election of parent members to Council

System Goals and School Improvement Plan

School Budget Overview

Fund-raising plan

Administrative Team Profile

MEET THE TEACHER EVENING
WEDNESDAY SEPTEMBER 24TH

5-7 PM

Teacher presentations and viewing of classrooms from 6 to 7 PM.

No need to cook this evening! Pizza, drinks, baked goods on sale.

Agenda:

5:00-6:30 p.m. Food served (Pizza)

6-7 p.m. Each teacher will make a 15 minute presentation and repeat it two more times. Please arrive on time and remain for the entire presentation.

6:00-6:20 p.m. Visit one classroom

6:25-6:40 p.m. Visit a second classroom.

6:45-7:00 p.m. Visit a third classroom.

VISITORS

All visitors to the school need to report to the office TO SIGN IN. We need to be aware of your presence so that there are no unauthorized persons in our building. We are concerned about student safety and this is a standard security measure throughout the school board.

If given permission to precede into the school, a visitor's badge must be worn. However, don't expect to travel in the school during the day. We make every effort to minimize interruptions to the instructional flow in the classroom. Our students deserve excellent learning conditions and as few distractions as possible. If you need to speak to a teacher, send in a note or leave a message. Leave the forgotten lunch or clothing item or project (labeled) at the office counter. Thank you for supporting our productive environment.

Visitors are not allowed onto the school yard (at the back of the building) at any time. Please begin each visit to the school by checking in at the office.

ACCEPTABLE DRESS

In order to maintain a cleaner working environment in the classrooms, we insist that students remove their outdoor footwear almost every day before they enter the classrooms.

Therefore, it is best that a pair of labeled shoes/slippers/sandals be kept at school for use in the classroom. (If this presents a financial burden for you, please let us know! and we will willingly help you in a discreet, confidential manner.) We expect every student to have his/her indoor footwear here at school by Sept. 14th. Socks or bare feet are unsuitable in terms of safe movement and in case of fire or fire drill.

Clean floors create a more comfortable, hygienic and attractive atmosphere. Since the custodian has a mere 15 minutes to clean an entire classroom, the floor must not be allowed to deteriorate significantly over the day. If all cleaning efforts are put on the floor, other areas in the room are neglected.

Thank you for your understanding in this matter. I think we all want to be proud of our beautiful facility. By taking good care of it, our students will be able to work in a pleasing and clean atmosphere.

PROPER GYM SHOES are required by the latest Physical Education Safety Requirements for Schools. Indoor shoes may certainly be used for physical education classes IF they are proper running shoes. High-soled shoes, sandals, etc will NOT be permitted in gym class, nor will bare feet or sock feet.

ACCEPTABLE DRESS CODE:

Midriffs are covered at all times.

Appropriate necklines such that cleavage is not overtly displayed.

All underwear garments are completely covered.

No headgear inside the school. (some exceptions on spirit days)

No apparel that promotes alcohol, drugs, profanity, degradation of others.

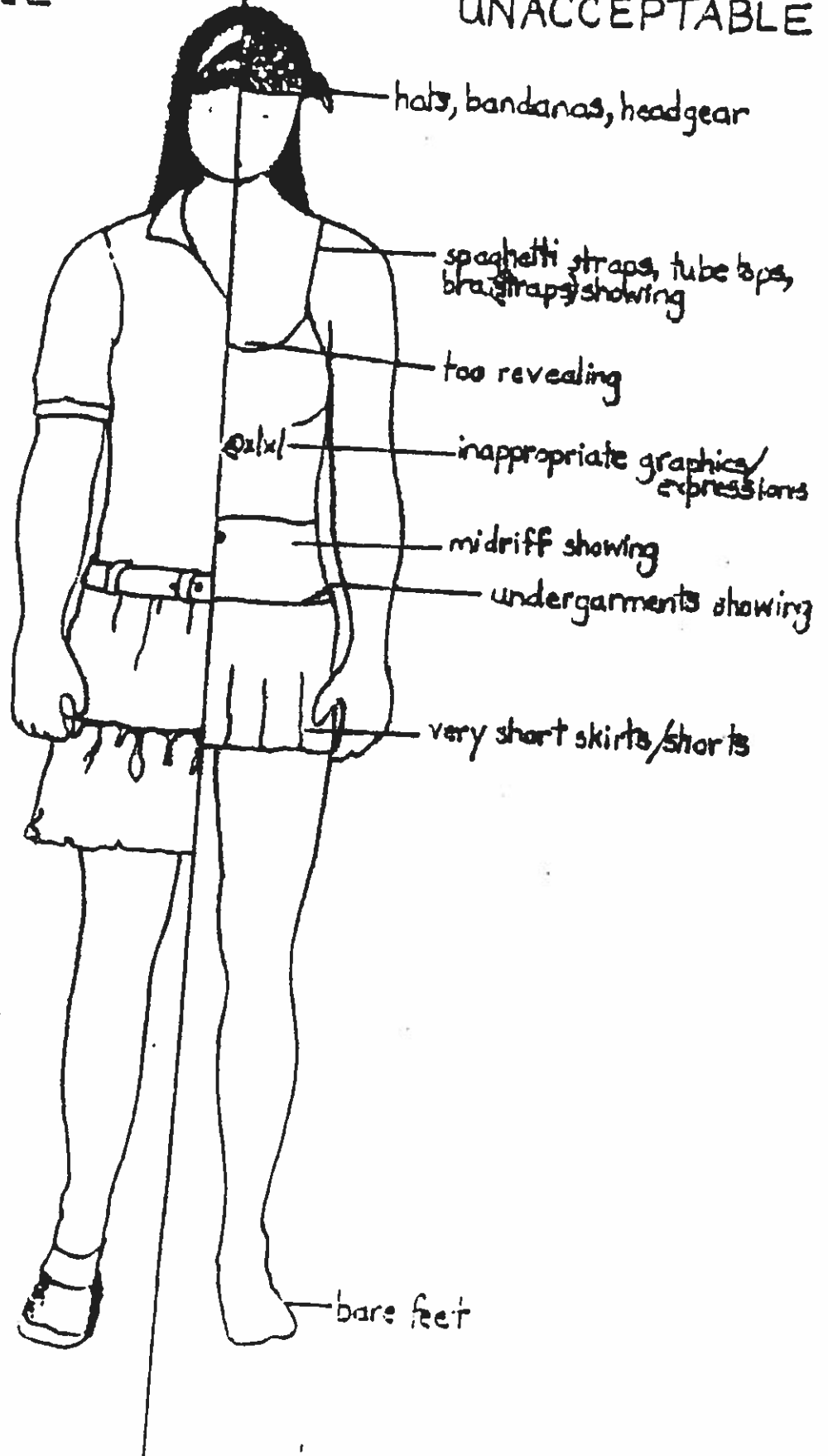
No chains.

No pajama pants, short shorts/skirts.

Please see the diagram included later in this newsletter.

DRESS CODE

ACCEPTABLEUNACCEPTABLE



An uninterrupted line of clothing covering the body from top of the shoulders to mid-thigh. Midriffs are to be covered at all times.

Appropriate necklines and clothing that completely covers all underwear garments.

Inappropriate jewelry including large metal chains is unacceptable.

Any apparel that promotes the use of alcohol, drugs, or profanity, degradation of an individual or group, gang colours or method of dressing is unacceptable.

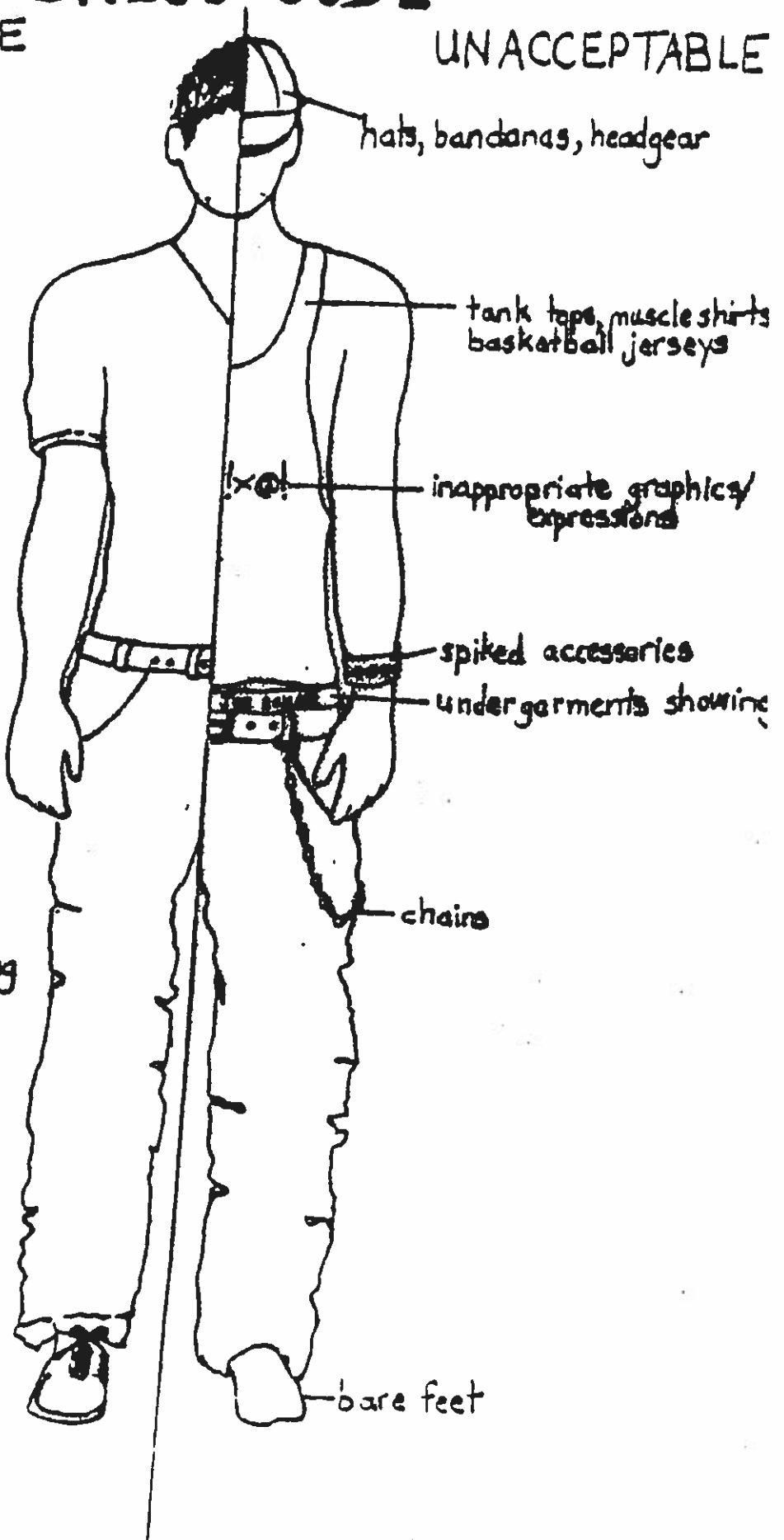
Appropriate footwear must be worn for health reasons.

Headgear is not to be worn in the school.

DRESS CODE

ACCEPTABLE

UNACCEPTABLE



• An uninterrupted line of clothing covering the body from top of the shoulders to mid-thigh. Midriffs are to be covered at all times.

• Appropriate necklines and clothing that completely covers all underwear garments.

• Inappropriate jewelry including large metal chains is unacceptable.

• Any apparel that promotes the use of alcohol, drugs, profanity, degradation of an individual or group, gang colours or method of dressing is unacceptable.

• Appropriate footwear must be worn for health reasons.

• Headgear is not to be worn in the school.

SCREENING FOR GIFTEDNESS

Some children who display an unusually advanced degree of general intellectual ability may require additional program support in order to reach their educational potential.

In consultation with parents, the school staff determines who these students are through the gifted screening process.

Parents of a student who will be in Grade 3-8 in the coming school year, who wish the school to consider their child for screening are asked to contact Tim Hatch or Lysay Fuller, SERT, Adjala Central, before Sept.20, 2013.

The gifted screening process consists of three components:

1. a Teacher Rating Scale
2. a Parent Questionnaire
3. standardized test results (usually the Otis Lennon School Ability Test)

After signing a permission form, parent/legal guardian will complete the Parent Questionnaire. Information obtained from this questionnaire will help the school gain a better understanding of your child's early development as well as his/her strengths, interests, needs and abilities, which the standardized test may not identify. The teacher will complete a Rating Scale, which examines areas such as learning, motivation, creativity and leadership, which he/she has observed in the classroom. Group testing will be completed and the results will provide a standardized measure of school abilities. The information gathered from all three components will assist the school in programming for your child.

Characteristics of Gifted Learners

Advanced Cognitive Ability

- displays an unusual ability to conceptualize and to generalize
- abstracts at high levels at an early age
- is developing all aspects of language at an advanced level
- processes information quickly
- acquires an extraordinary quantity of general knowledge

Intellectual Curiosity

- takes pleasure in intellectual activities
- is intuitive, perceptive, curious and questioning
- delights in an exchange of ideas
- has a wide range of interests

Sensitivity and Creativity

- possesses strong creative and imaginative ability
- has the ability to be a fluent, flexible, original and elaborative thinker
- has a keen sense of humour
- sees unusual and diverse relationships
- is sensitive to beauty

Capacity for Intense Motivation

- shows above-average ability to concentrate, to attend and to retain
- is task-committed, goal-oriented and self-directed
- works efficiently and unusually independently
- is persistent and responsible
- has a high energy level

advanced Affective Capacity

- is highly motivated by the need for intellectual, social & emotional development
- displays evidence of positive self-concept
- is self-critical
- displays unusual sensitivity to the expectation and feelings of others
- is developing a moral and ethical sophistication.

REMINDERS

We would like to remind you of a few ways you can help us:

If your child is late or absent from school, a phone call is required before 9:00 a.m. 905-729-2856. For absences of 3 days or more, a written note of explanation is **ALSO REQUIRED**.

Students who are being picked up during the day (e.g. for an appointment) must be picked up from the school office. This is for the student's protection.

Please advise the office as soon as possible when you have a change of telephone number, address, employment, caregiver or medical information.

Requests for school personnel to administer medication to students must be made through the school office and an authorization signed by the doctor must be submitted. Without this authorization, we are not permitted to administer any medication (not even Tylenol or antibiotics!).

Valuable items such as iPods, toys, jewellery, collectibles, cellphones, cameras, etc. should not be brought to school. We cannot accept responsibility for any such items. Students are not permitted to take photos at school without specific permission in specific circumstances.

Outdoor recesses provide students with a necessary change of pace in their day and serve as a refresher so that further efficient learning can take place. Generally, students who are too ill to benefit from recesses are too ill to be in school.

AGENDAS

We continue to have a focus on encouraging increased parental involvement in each child's learning at school and in the home. Student agendas assist in the following of schedules, setting goals, adhering to established timelines and completing homework. Home support of students' learning and personal responsibility can be enhanced through use of this communication tool. Fundraising efforts have made it possible to supply agendas at no cost to each student Gr.1-8. Adjala staff have agreed to actively use the agenda to improve communication between home and school. We need you to initial the agenda each day to acknowledge your awareness of its entries.

We are grateful that many parents are in the daily habit of reading the student agenda and signing it regularly.

Please support your child in this initiative by making review of the agenda an evening ritual in your home.

SAFE ARRIVAL

**PLEASE REMEMBER TO CALL SAFE ARRIVAL IF YOUR CHILD
WILL BE ABSENT OR LATE.**

905 729 2624
press 1 at the prompt

Leave the following:
Child's name
Teacher
Reason for absence
Expected length of absence
Your Name

**PLEASE REMEMBER TO CALL SAFE ARRIVAL IF
YOUR CHILD WILL BE ABSENT OR LATE.**

905 729 2624 press 1 at the prompt

IMPORTANT FORMS TO BE COMPLETED

There are important forms which have come home with your child/ren. Please complete these forms and return to the office immediately.

STUDENT SEARCHES

Lockers and desks are the property of the board and are on loan to the students. In keeping with their duties under the Education Act to maintain order, discipline and safe schools, the Principal or Vice Principal who has reasonable grounds to do so, may search student lockers, desks or backpacks.

MEDICATION

Requests for school personnel to administer medication to students must be made through the school office and an authorization signed by the doctor must be submitted. Without this authorization, we are not permitted to administer any medication (not even Tylenol, prescription antibiotics or "puffers"). For your convenience, an authorization form is included in this newsletter, should you require one now or in the future. Please have your doctor fill out the form and return it to the school as soon as possible. New authorization forms must be completed for each school year.

Information Available on the School Board Web Site - www.scdsb.on.ca

School Year Calendar, Regular and Kindergarten – Main Screen

Equity and Inclusive Education Policy and Procedures - under the "Board Highlights" menu tab

Please refer to your School Agenda For:

School Calendar, Code of Conduct, Bus Information, Personal Information Policies, and other important information.

Office Sign-In for School Security

All visitors to the school (i.e., parents/guardians, maintenance staff, contract workers, etc.) must attend the school office before proceeding in any area of the building or the yard during school hours to sign in. Staff members in the office are pleased to assist visitors with any concerns regarding children, routines or personnel in the school. In appropriate instances, visitors can receive a visitor tag after signing the visitor's book at the office. Often parents accompany students to the office if they are entering the building during the school day. We require that parents do not enter hallways or classrooms during school hours, from 9:15 a.m. to 4:00 p.m.

Use of Adjala School Buses

Our school buses are the source of transportation for more than three hundred of our students, daily to school and back home again in the afternoon. The buses are full. Please do not request transportation for students so that they might play together or work together after school. For the safety and comfort of all our students, we cannot grant permission for extra students to ride buses. Students can make 'play' or 'work' dates after they have arrived home at the end of the day.

Duty to Report

Our school is a partner in a community that cares about its children. We share the community responsibility for our children with many others- parents, neighbours, friends and organizations that are located within our community to help support and protect our children when others are unable. One of these community agencies is the Children's Aid Society (CAS). The role of CAS is to protect children and to support families.

The Child and Family Services Act, passed by the Ontario government, affects the way the community works with the CAS to keep our children safe. Many of the changes affect what is called the Duty to Report.

The legislation passed requires that any person, who has reason to suspect that a child may require the assistance of the CAS, must report this suspicion to the CAS. Any professional who fails to comply with this directive could face a charge or fine.

Your school staff are members of a community that cares about the safety of the children. We want them safe and we will work together with the community members to protect them. If you require any further information, please feel free to call your local branch office of the Simcoe County Children's Aid Society.

Our Daily "Balanced" Schedule:

9:05-9:15:	Buses are arriving. Students are supervised on playground
9:15-10:55:	Instructional Time
10:55-11:15:	Nutrition Break (in classrooms)
11:15-11:35:	Outdoor Recess
11:35-1:15:	Instructional Time
1:15-1:35:	Nutrition Break (in classrooms)
1:35-2:05:	Outdoor Recess
2:05-3:45:	Instructional Time
3:45	Dismissal to buses

Like all other Simcoe County Schools, we will be operating on a 5-day cycle system. See student agenda or monthly newsletter calendar to keep track of the cycle days.

OEYC CONTINUES AT ADJALA CENTRAL

Are you home with little people and looking for something fun to do? Drop by the Ontario Early Years Centre in Alliston! The OEYC is a **free** service for all adults with children 0 to 6 years of age. Adults and children participate in activities together. Children have the opportunity to play with other children and participate in many different types of programs and activities, which promote early learning and school readiness, and they are **FUN** for children and adults alike.

Do you have a child starting school in 2015? Participating in activities at the OEYC is a great way to help prepare your child for this exciting transition.

Check out our website, www1.e3.ca or call 705-435-4308 for hours, directions and more information.

OEYC Simcoe Grey – Alliston is once again offering the Triple P parenting seminars. The three seminars are for parents/ caregivers of children 0 to 10 years of age. They will take place Wednesdays September 24th, October 1st and 8th, 7 to 9 pm, at Ernest Cumberland Elementary School, 160 Eighth Avenue, Alliston. The free seminars will give you some tools to help with everyday parenting issues and discipline as well as teaching children the skills they need to succeed in life.

Everyone could use some new tools for the hardest job on the planet!

Please call OEYC Alliston at 705-435-4308 to register.

RECOMMENDED SCHOOL SUPPLIES

	GRADES							
	1	2	3	4	5	6	7	8
Pencils		X	X	X	X	X	X	X
Erasers		X	X	X	X	X	X	X
Scissors		X	X	X	X	X	X	X
Ruler (cm)		X	X	X	X	X	X	X
Glue stick (UHU)		X	X	X	X	X	X	X
Markers		X	X					
Crayons		X	X					
Pencil Crayons (Laurentian 24 pack)		X	X	X	X	X	X	X
French-English dictionary				X	X	X	X	X
Highlighters				X	X	X	X	X
Calculator				X	X	X	X	X
1 inch three ring binder (for French)				X	X	X	X	X
Duotangs (1 blue, 1 green, 1 purple)				X	X	X	X	X
Lined paper (1 pack)				X	X	X	X	X
Pens (1 red, 1 black, 2 blue)				X	X	X	X	X
Pencil sharpener				X	X	X	X	X
White board markers				X	X	X	X	X
Black sharpie markers							X	X

Dear Parents/Guardians:

We plan to continue our **HEALTHY SNACK PROGRAM** and would like to review it with you.

Two main goals of the program:

#1 Provide access to healthy food for children whose day did not begin with a satisfying, nutritional breakfast. (for whatever reason: e.g. got up late, didn't feel like eating that early, oops! ran out of cereal)

#2 Teach young people to choose healthy snacks.

What items are typically in the healthy snack basket:

fruits - apples, oranges, bananas

drinking boxes - apple and orange juice only

grains - e.g. cereal bars, crackers with cheese

Teachers (and hopefully parents) will be encouraging students to bring healthy snacks in their **own** lunch-kits and to eat their own food from home before going to the snack basket. The snack baskets are intended for use by students who are hungry.

Donations of money or any of the above food items from parents who are able to give will be gratefully accepted!

Happy, healthy students are more focused and more ready to learn. Good nutrition is of great importance to a child's academic growth.

Let's work together to give every child every advantage in the quest for knowledge and understanding!

We will hold some "special" food days to achieve our second goal. For example, this year we are planning for "Apple Day, Cereal Day, Clementine Day, Pancake Day, Yogurt/Muffin Day, Banana Day, Veggie Day", etc.

School bus 'Bag Tag' program helps students get to and from school safely

The Simcoe County Student Transportation Consortium (SCSTC) launched the Bus Tag program this September. The Bus Tag program supports safety for JK/SK and other school-identified students by providing a process to match students to their assigned afternoon school bus and to also identify they must be met by a parent or guardian at their afternoon bus stop.

The program provides:

- a colour coded bus tag with the assigned p.m. route number to be attached to the student's backpack

a colour-coded route card with route number in the windows of the school bus that the Bus Tag is matched to
The SCSTC and Bus Operators have policies and procedures that are used on all school vehicles to ensure students in JK/SK and other school identified students are met at their afternoon bus stop. It's the parent/guardian's responsibility to meet Junior Kindergarten, Senior Kindergarten and other identified students at the bus stop. The Bus Tag program has been established to assist both the schools and school bus drivers to load these students on the correct afternoon bus and identify they are to be met at their bus stop by a parent/guardian. For more information, contact the Transportation Consortium through their website: <http://main.simcocountyschoolbus.ca/> or call them at 705-733-8965.

ACTION NEEDED: Confirm that you'd like email communication from our school

Canada's anti-spam legislation (CASL) came into effect on July 1, 2014. Under the legislation, organizations must not send **commercial electronic messages (CEMs)** that encourage recipients to participate in any commercial activity, even if it is not-for-profit, unless they have the recipient's express consent. School boards and schools are covered by the legislation.

Although not all of our email messages contain commercial information, we do at times email families about field trips, lunch days, yearbooks, special events or other items that may have a cost associated with them. We need your permission to continue to send messages through email.

During summer 2014, an email message was sent to all email addresses in the school board database asking recipients to confirm that they would like to continue to receive email communication. If you responded to the email message, your consent has been recorded in our database. This subscribe link in the email is no longer active because the database needed to be updated before the start of the year.

You can provide consent by updating (if necessary), signing and returning the Student Information Verification Form we send home.

Unsubscribing

Under the law, all CEMs must contain an unsubscribe feature so you can unsubscribe at any time. We've made sure to include the unsubscribe option on all outgoing email messages.

How to update your contact information

It's important we have your current contact information on file at the school. If your email address or any other information has changed, you can update it by:

making changes on the Student Information Verification Form we send home at the start of every school year

contacting the school office during the year

Parents will have access to grades, attendance info with Parent Portal

Starting this school year, parents/guardians will be invited to create a Parent Portal account, which will give them access to their child's attendance and, in secondary school, grade information. Elementary school grades will be added to the tool in the near future.

In high school, parents will be able to see attendance information for each period, as long as it has been submitted through PowerSchool (our student database). Parents can also see their child's grades in each course. Parents can sign up for email alerts from the Parent Portal – for example, a high school parent might want a daily email with their child's attendance.

This fall, schools will provide parents with their login information to create an account. Parents need their child's Student Number, as well as an Access ID. The Student Number is on the Student Information Verification Form, and the Access ID will be provided to families in a letter. If a student is 18, their parents will not be automatically invited to create an account. The Parent Portal login page is located at: <http://ps.scdsb.on.ca> (click on 'Create a Parent/Guardian Account') or visit www.scdsb.ca.ca and click on 'Parent Portal' under the 'Parents' menu.

Pay for field trips, lunch days, etc. with SchoolCash Online

The SchoolCash Online program is now available at all schools, offering parents the option to pay online for field trips, lunch days and other items. The program is intended to reduce paper, eliminate the need for students to travel with money, and for money to be counted and stored at schools. Payment by credit card has now also been added.

Parents who sign up will receive a notification when a new item becomes available for purchase. Items are personalized to each student. Parents will use a secure online account to process payments, and can either make a one-time payment for each item as it occurs, or load money to carry a balance in the online account to make payments in the future.

To create an online account, go to <https://simcoecounty.schoolcashonline.com>. Please contact the school office with any questions.

Keep connected with the SCDSB

For parents, it's important to get accurate information about what's going on at your school and school board. Please feel free to call the school at any time if you have questions or concerns.

For media releases and event information, visit the 'News' section under 'About Us' at www.scdsb.on.ca (you can also subscribe to receive this information at your email address)

- Follow us on Twitter (@SCDSB_Schools) and 'like' us on Facebook ([facebook.com/SCDSB](https://www.facebook.com/SCDSB))

Through *Sharing Simcoe* blog (<http://sharingsimcoe.com/>), we share stories of some of the amazing people involved in our schools. The blog features stories and tips from our own in-house experts, and experts we work with in the community.

For school bus transportation information, visit the Simcoe County Student Transportation Consortium's website at: <http://main.simcoecountyschoolbus.ca/>. And remember to bookmark the school bus information page at: <http://simcoecountyschoolbus.ca/> for bus delay and cancellation updates on those inclement weather mornings.

Procedures help keep our school safe

The safety and well-being of our students is our top priority. We have a number of procedures in place designed to keep our school safe.

Shelter in place

Shelter in place is used when there is an environmental or weather-related situation, like a chemical spill outside the building, or a major storm. During a shelter in place, activities will continue inside the school, but students and staff will not be allowed to leave the building. In some cases, the ventilation system may be shut off.

Hold and secure

A hold and secure is initiated when there is a situation taking place in the community that is not related to the school, like a bank robbery nearby. A hold and secure is usually initiated by police. During a hold and secure, activities continue inside the building, but all doors are locked and no one is allowed to enter or exit the school.

Lockdown

A lockdown is used when there is a major incident or a threat of violence related to the school. A lockdown can be initiated by police or by school staff. During a lockdown, students and staff will move to secure areas, away from doors and windows. Doors are locked, lights are shut off and blinds are drawn. Students and staff will remain absolutely quiet.

We practice lockdown drills at least two times per year. In the unlikely event of an actual lockdown situation, police ask that parents do not go to the school. There will be a Designated Parent Information Site, which will be communicated through the school board social media sites (www.facebook.com/SCDSB and www.twitter.com/SCDSB_Schools) and website (www.scdsb.on.ca), through local police and local media.

Fire drills and evacuation plans

All schools have evacuation plans, which include a designated evacuation site. We practice our evacuation plan throughout the year during regular fire drills.

Sign-in at the office

All visitors are required to sign-in at the school office and wear visitor identification. Even regular visitors, like school volunteers, must sign in.

Criminal record checks for staff and volunteers

All staff and volunteers are required to complete a criminal record check before having contact with students.

Safe arrival system

We ask all parents to contact us when their child will be absent from school. When we don't hear from a parent/guardian, and a student is absent, we call home to find out the reason for the absence.

First aid training and equipment

At least two staff members in every school are trained in first aid and CPR. All Simcoe County District School Board schools are equipped with Automated External Defibrillators (AEDs).

It's important for you to know that we'll always take whatever precautions are necessary to keep our school and students safe. If you have any questions about safety procedures, as always, please contact the office.



SCHOOL COUNCIL PARENT CANDIDATE NOMINATION FORM

Adjula Central P.S.
(School Name)

Name _____

Address _____

Home Phone # _____ Business Phone # _____

I am the parent/guardian of _____ (name and date of birth) who is currently registered at this school.

I wish to declare my candidacy for an elected position as a parent representative on the school council. I understand the role and responsibilities of a member of the school council as described on the reverse side of this form.

I understand that employees of the Simcoe County District School Board cannot run as parent representatives for school councils if they are employed at the school. If they are employed elsewhere they can run providing they inform their school community of that employment.

Candidate's Signature _____ Date _____

Received by _____ Time _____ Date _____

Nomination Form Receipt

The nomination form for parent representative on the School Council for _____ (school name) has been received.

(School Official)

(Date)



1170 Highway 26 West
Midhurst, Ontario
L0L 1X0

Phone: (705) 728-7570
Fax: (705) 728-2265
www.scdsb.on.ca

Annual OFFENCE DECLARATION for Volunteers

NAME: (Please Print)	Date of Birth		
	Year	Month	Day
SCHOOL: Adjala Central P.S.			

I DECLARE, since the last Criminal Background Check or Offence Declaration collected by this Board, that:

I have no convictions under the Criminal Code of Canada, up to and including the date of this declaration, for which a pardon has not been issued or granted under the Criminal Records Act (Canada).

OR

I have been convicted of the following criminal offences under the Criminal Code of Canada for which a pardon under the Criminal Records Act (Canada) has not been issued or granted:

List of Offences

1. a) Date: _____
- b) Court Location: _____
- c) Conviction: _____
2. a) Date: _____
- b) Court Location: _____
- c) Conviction: _____
3. a) Date: _____
- b) Court Location: _____
- c) Conviction: _____

(Use additional pages, if necessary.)

Signature _____

Date _____

Information collected on this form is collected under the authority of the S.170 of the Education Act and Board Policy 3250 in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFI PPA) and will be used for volunteer screening and placement. The completed Offence Declaration must be submitted annually and will be retained with the applicant's Criminal Records Check and Vulnerable Sector Screening report submitted by the applicant as required by Board Policy 3250.

ADMINISTRATION OF MEDICATION

Identify any school or extra-curricular activities that the condition makes inappropriate for the student.

Does the student require regular medication for this condition? yes no

If yes, please complete the request for the administration of medication by school personnel section below.

Name/Type of Medication _____

Directions for Storage/Safe Keeping _____

Dosage/Amount to be Given _____

Method of Administration _____

Duration of Administration _____

From _____ To _____ Frequency/Times to be administered _____

Anticipated Reaction to Medication (e.g. symptoms, side effect) _____

Reaction to Missed Medication _____

Will student reliably ask for medication if required? _____

Approvals

Physician's Name (please print) _____ Physician's Signature _____ Date _____

Physician's Address (please print) _____ Physician's Telephone Number _____

Student and/or Legal Guardian Authorization

I hereby request and give permission for medication to be administered as specified above. This medication, if administered, is administered on a voluntary basis. This request shall expire at the time specified above or at the end of the school year or when the person transfers to another school. This request may be cancelled upon receipt of written notification by the principal of the school in which the student is enrolled.

I give consent for school staff to use the information provided in this form to be used to attend to the health and safety of myself/my child.

I understand it is my responsibility to make a new request of the receiving principal if my child transfers to another school.

Form completed by:

Parent/Legal Guardian (please print) _____ Signature _____

Student Name (please print) _____ Signature _____



1170 Highway 26 West
Midhurst, ON L0L 1X0
Phone: 705-728-7570

2014-2015: 015
FORM 1
Elementary and Secondary

MEMORANDUM

To: Student, Parent, or Guardian
From: Principal
Date: September 2014
Subject: **STUDENT ACCIDENT INSURANCE 2014-2015**

The Simcoe County District School Board does not provide accident insurance coverage for student injuries that occur on school premises or during school extra-curricular activities (athletics, clubs, field trips), however, accidents can and do happen. Injuries can result in substantial expenses that are not covered by provincial health care or employer group insurance plans. As a student, parent or guardian, you become responsible for these expenses.

The Simcoe County District School Board has selected Reliable Life Insurance Company to provide Student Accident Insurance for the 2014-2015 school year. This program offers a variety of plans and benefits at affordable annual prices.

Coverage may be purchased any time throughout the year although all policies run from the date of receipt of payment until September 30th 2015. As the cost is very competitive, it remains the same regardless of when it is purchased. The best value for parents exists when purchased in September to enjoy the maximum benefit of coverage.

The bronze plan coverage is 24 hour coverage, and is \$13.50/year. The platinum plan provides maximum coverage in all areas, including travel, out-of-country medical and surgical benefits for \$32.00/year.

The cost of the minimum coverage for extra-curricular activities is: \$13.50/year.

The cost of the minimum coverage for out-of-province or out-of-country field trips is: \$32.00/year.

Although Student Accident Insurance is recommended for all students, those students that participate in out-of-province or out-of-country field trips or those students that participate in extra-curricular activities (athletics, clubs) require Student Accident Insurance, Extended Health and Dental coverage from the Board selected provider or another provider (eg. a parent's benefits plan).

The insurance agreement is between the parent and Reliable Life Insurance Company. The Simcoe County District School Board is not compensated in any way by Reliable Life Insurance Company regardless of the number of students participating in the insurance program. Our only interest is to protect our students and their families, resulting in healthier and financially secure communities. Please complete and return the attached acknowledgement form to your child's school.

Sincerely,

Principal



Simcoe County District School Board

1170 Highway 26 West
Midhurst, Ontario
L0L 1X0

Phone: (705) 728-7570
Fax: (705) 728-2265
www.scdsb.on.ca

2012-2013: 04
FORM 2

ACKNOWLEDGEMENT OF STUDENT ACCIDENT INSURANCE FORM

SCHOOL NAME: Adjala Central P.S.

STUDENT NAME: _____

The Simcoe County District School Board requires that all students who participate in extra-curricular activities (athletics, clubs) or out-of-province/out of country field trips **MUST** return this form signed by their parent or guardian. This form offers two options: indicate the purchase of student accident insurance through Reliable Life Insurance Company, or indicate that there is other existing health and dental coverage in place. **This is a mandatory condition of participation.** Student Accident Insurance is recommended, but optional, for students participating only in the regular school day program.

I/We understand that it is not mandatory that insurance be purchased through the Board-sponsored student accident insurance company. Student accident insurance can be obtained through any carrier of your choice. Alternatively, extended health and dental plans may provide the additional coverage.

I/We have purchased Student Accident Insurance Plan _____ (type)
through Reliable Life Insurance Company. (e.g. bronze, platinum)

or

I/We have appropriate Extended Health and Dental coverage through another insurance carrier/or workplace plan.

Signature of Parent/Guardian or Student (if age 18 or older)

Date

Printed Name of Parent/Guardian or Student (if age 18 or older)

Please return this signed form to the student's homeroom teacher/coach/club leader/trip organizer

SIMCOE COUNTY DISTRICT SCHOOL BOARD
SCHOOL YEAR CALENDAR 2014-2015 – ELEMENTARY AND SECONDARY

SEPTEMBER						
S	M	T	W	T	F	S
	1 H	S	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26 EP	27
28	29	30				

DECEMBER						
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21	22 H	23 H	24 H	25 H	26 H	27
28	29 H	30 H	31 H			

MARCH						
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15	16 H	17 H	18 H	19 H	20 H	21
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29	30	31				

JUNE						
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14	15	16	17	18 ED	19 ED	20
21	22 ED	23 ED	24 ED	25 SP	26 EP SP	27
28	29 BH	30 BH				

OCTOBER						
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			1	2	3	4
5	6	7	8	9	10	11
12	13 H	14	15	16	17	18
19	20	21	22	23	24	25
26	27 EP SP	28	29	30	31	

JANUARY						
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22 ED	23 ED	24
25	26 ED	27 ED	28 ED	29 SP	30 EP SP	31

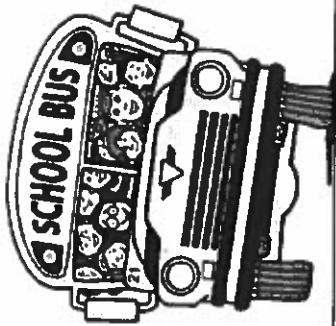
APRIL						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
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26	27	28	29	30		

NOVEMBER						
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30						

FEBRUARY						
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15	16 H	17	18	19	20	21
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MAY						
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10	11	12	13	14	15	16
17	18 H	19	20	21	22	23
24	25	26	27	28	29	30
31						

S	First Day of School - Tuesday, September 2, 2014 First Day of Semester 2 - Monday, February 2, 2015
EP	Elementary Professional Activity Days September 26, 2014, October 27, 2014, November 14, 2014, January 30, 2015, June 5, 2015, June 26, 2015
SP	Secondary Professional Activity Days October 27, 2014, November 14, 2014, January 29, 2015, January 30, 2015, June 25, 2015, June 26, 2015
H	Holidays Labour Day - September 1, 2014 Thanksgiving Day - October 13, 2014 Christmas Break - December 22, 2014 to January 2, 2015 Family Day - February 16, 2015 March Break - March 16 to March 20, 2015 Good Friday - April 3, 2015 Easter Monday - April 6, 2015 Victoria Day - May 18, 2015
ED	Secondary Evaluations Days January 22 to January 28, 2015 and June 18 to June 24, 2015
BH	Board Designated Holiday June 29, 2015, June 30, 2015



ADJALA CENTRAL PUBLIC SCHOOL SEPTEMBER 2014 CALENDAR

Please call for safe arrival, child's name, teacher's name, reason for absence – 905-729-2624, Press 1

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31 Entry bell: 9:15 a.m. Dismissal bell: 3:45 p.m.	1 LABOUR DAY Students do not attend.	2 Day 1 First Day Welcome Back! SK to Gr. 8	3 Day 2	4 Day 3 JK students start	5 Day 4	6
7	8 Day 5	9 Day 1	10 Day 2	11 Day 3	12 Day 4 Beeton Fall Fair Offence Declaration due to office	13 Beeton Fall Fair
14	15 Day 5	16 Day 1	17 Day 2	18 Day 3 Coffee with Chris 10-11 am	19 Request for Gifted Screening Due School Council Nominations due	20
21	22 Day 4 Magazine Campaign begins School Council Meeting	23 Day 5	24 Day 1 Meet the Teacher 5:00 to 7:00 pm	25 Day 2	26 Day 3 PA Day – Students do not attend school	27

Adjala – Where seeds of success are sown!